



**General Meeting**  
**Wednesday 6<sup>th</sup> June 2018**  
**held 6:00pm in the TPS Library**

**Present** – Rose Gillman, Bronwyn Jeffree, Stacey O'Brien, Gavin O'Brien, Manami Henderson, Ross Emerton, Paul Boultonwood, Donna Thors, Vele Bujaroski, Anna Grimshaw, Kelly Russell

**Apologies** – Sarah Dawson

Meeting officially Opened at 6.05pm

Welcome by P&C President

Minutes from Previous Meeting – Read

*Motion moved Anna Grimshaw / seconded Paul Boultonwood / carried that minutes reports accepted*

**Correspondence In**

- Resignation of the Treasurer
- Moon and Back School Gifts - Father's Day Stall

**Correspondence Out**

Nil

**Reports:**

**Principal's Report**

**Welcome and Meeting the Community**

The past 6 weeks it has been wonderful getting to know our families and meeting the community. I have been working closely with every child. Getting to know them better and building a relationship and great connections. I have also been establishing boundaries including behaviour expectations with the students. The staff have been focused this term on building clear expectations in every classroom and playground.

We all believe in fair and consistent behaviour management with wonderful positive incentives to encourage the best from every student. I would really like to encourage our families to continue to build a trusting relationship with us. I have seen great things happen in schools when families and teachers really trust each other and know that the school has the best interest of each and every student at heart every day. We don't have all the answers and it often takes time to get to the root of a problem but the first step is definitely building trust.

**Clubs**

One of our incentives for positive behaviour is Clubs. Clubs are held at recess time and are designed and run by the students. We have strong student voice and great thinking occurring for our clubs. Since running Clubs we have had a 30% reduction in playground behaviours compared to the previous fortnight.

## **Building Culture**

Tarrawanna PS is in an exciting place at the moment. The school has improved its academic results over the past two years and now we are starting our journey of building our reputation and culture. This starts with every conversation being positive, so that every person we speak to, gets the picture that Tarrawanna PS is a great place to be. If we have a problem we sort it out together and by effective means. Please come and see the school personally if you have an issue or problem. The best place to sort out any concerns is directly with us and we welcome this approach.

## **Behaviour Review**

This term we have been reviewing areas of behaviour and our systems for managing behaviour. Bullying- this was brought up at the last P and C meeting and we have been working together to change culture at Tarrawanna PS. Some areas we have already completed include- communication to all staff - heightened awareness. Communication to the community. Increased supervision in known problem areas including executive teachers on morning playground duty. Encouraging all students to be upstanders. The Police Youth Liaison Officer visited stage 2 and 3. Explicit lessons and action projects on bullying. We keep pushing the message to report incidences immediately to a teacher. EdYOUtopia workshops run by Dr Patty Rose are excellent and we are trying to book. She also runs a parent and teacher workshop. She is an excellent resource to assist with our policy review/development. Educate the community. We have also booked the bullying show for the end of term 2. We have set up a Reflection room as a consequence for unsuitable behaviour. This includes informing families with letters home. This is currently being evolved. We are currently deeply involved in theory and pedagogy helping us to review behaviour choices at Tarrawanna PS.

## **Treasurers Report: Unoccupied Position**

Following resignation of Treasurer and no one interested in the position the tasks of treasurer have been split up into the following:

- Chaplaincy invoice – Donna Thors (this time only)
- Re-registration of P&C with Australian Charities and Not-for-profits Commission – Anna Grimshaw
- Canteen accounts - Rose Gillman
- P&C email monitored – Anna Grimshaw
- Review Bank dropbox and Online access – Paul Boulthwood
- Bank online access and Statements to be accessed – Stacey O'Brien

*Motion moved Paul Boulthwood / Gavin O'Brien seconded carried that treasurer's reports be accepted*

## **ACTION arising from previous General Business:**

- Generation interactive white boards. It has been agreed following a vote that the P&C would purchase one board and the school would purchase another. Whilst we are applying for the Community Building Partnership Grant 2018, we will not know if we are successful until October 2018 and the money will not be released until March 2019. Agreed the minimum request is for 2 smartboards and the most is 4 smart boards. **Anna to submit application with assistance from Paul.**
- Bronwynn provided information regarding Air conditioners maintenance schedule but is unsure as how many will need to be replaced in the coming years. At previous P&C

meeting with Debbie Lowe, she advised that she would look into funds for replacing the school air conditioners. **Bronwyn and Sarah provide update regarding what air conditioners need replacing. Paul will follow up with Debbie Lowe regarding funds for air conditioners.**

- With regards to the ongoing concern regarding the trees near the playground equipment. Bronwyn advised that she is having someone from the Department of Education review the trees in the next week. **Bronwyn to provide update at next meeting.**

## **General Business:**

- There have been concerns about the lack of seating for the children at lunchtime. It has been raised at the P&C in previous years. **Bronwyn to discuss with students. Paul to discuss with Men's shed about the possibility of making them.**
- At interschool events it has been noticed that Tarrawanna Public School is not easily identifiable and Donna has suggested a framed flag. P&C agreed this would be a worthwhile purchase. **Donna to investigate costs etc.**
- Sponsorship and dinkleboo has been removed from the School Newsletter. **Bronwyn to investigate and return to the School newsletter.**
- Rose has requested setting up a Woolworths account so she is not out of pocket each month and waiting on Cheques. P&C agree that something should be set up. Further investigation required. **Rose to investigate and Stacey to assist as had previous experience with purchase orders.**
- Communication with the parents – request to reintroduce a monthly update in the newsletter and other platforms. **Bronwyn to follow up.**
- Year 6 helpers have been great in the Canteen. Improving maths skills and customer service. Rose is really happy with the assistance.
- Rose to be given set of Canteen keys.
- In previous years it is believed the P&C paid for an Asbestos clean-up at the school totally approximately \$9000. **Anna to investigate previous minutes to determine if total sum have been paid back to P&C.**
- Several parents have commented to members of the P&C that they were not happy with the total Cancellation of the School Assembly. The morning presentation of the awards does not suit many families. Would the school consider reintroducing them on a monthly/quarterly basis? **Bronwyn to review.**

## **Fundraising Events 2018**

- Athletics carnival will be held Friday 22 June. Gavin, Stacey & Ross to co-ordinate on the day. Donna to collate the money on the day.
- Art plates to be late August instead of December. Rose to handle.

- Spring into Corrimal 9<sup>th</sup> September, Paul to arrange a stall for the P&C. Stall to be full of plants/flowers stall - as Kelly and Anna will purchase plants/flowers from Sydney.
- COS Christmas Carols 7<sup>th</sup> December, if we would like the stall of selling glow sticks etc we need to let Paul know. Kelly will check where to purchase items to see if worthwhile.
- Fathers Day Stall– will be organised by Anna.
- Disco – Thursday 5<sup>th</sup> July from 4pm –7pm \$5/child. Donna is organising.

Meeting Closed – 8:19pm

NEXT MEETING: Wednesday 4<sup>th</sup> July 2018 6.00pm

ALL WELCOME